

DPD-7477-59
30 October 1959

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Compensation and Tax Accounts Branch

25X1

SUBJECT : Contract Employee -

25X1

1. Transmitted is a contract for subject which is effective 29 October 1959. It is anticipated that a one-time salary payment will be required under this contract. Form 433 (Performance Report for Contract Personnel) will be submitted at the termination of services. Federal Income Tax should be withheld on the basis of one (1) exemption.

2. Salary costs incurred under this contract should be charged to Allotment Symbol 0128-0010-0000.

3. Payment should be made by check and forwarded to Room 563 1717 'K' Street, N.W. for delivery to payee.

25X1

Attachment: a/s

Comptroller, DPD-DD/P

Dist: 2 - Add (w/att)
1 - Empl file (Fin-DPD)
1 - Reading (Fin-DPD)
1 - Chrono ✓

TJD:vh/DPD-Fin/30 Oct 59